# How to take CITI for External Collaborators Engaged in Emory Research[1]
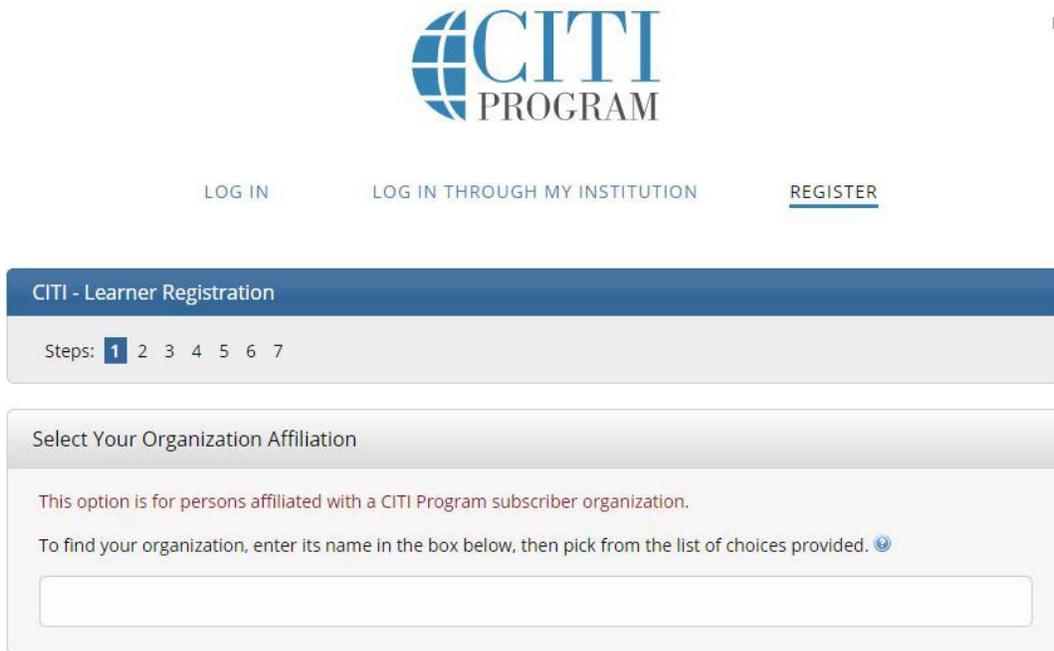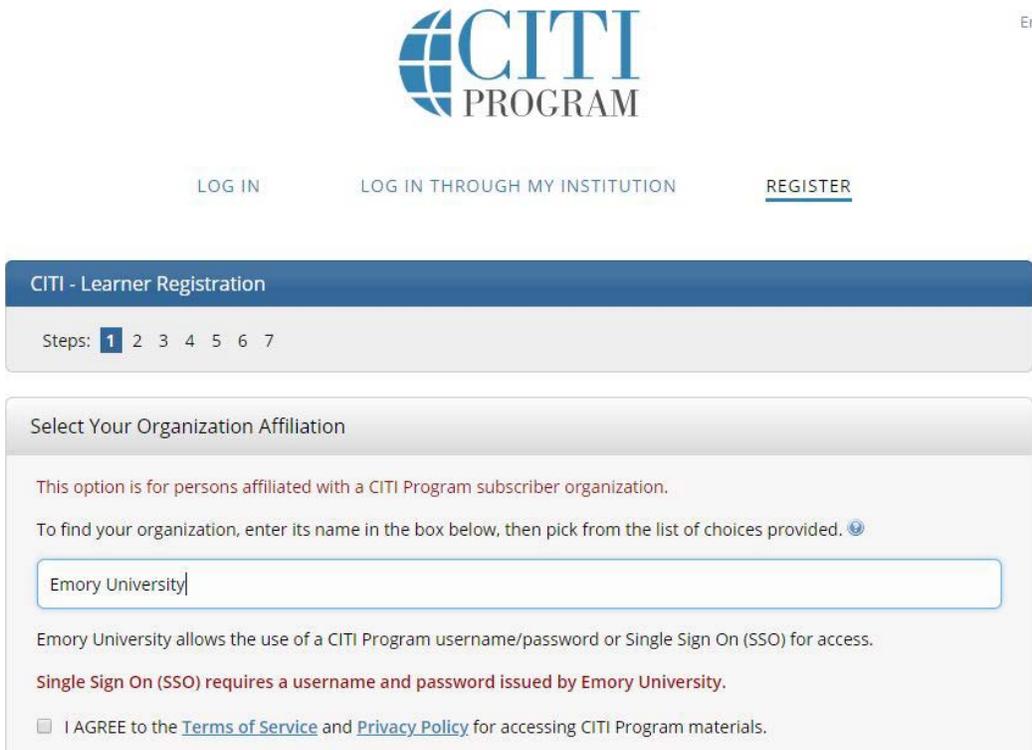
1. Ask your external collaborator to go to www.citiprogram.org and click on "Register"
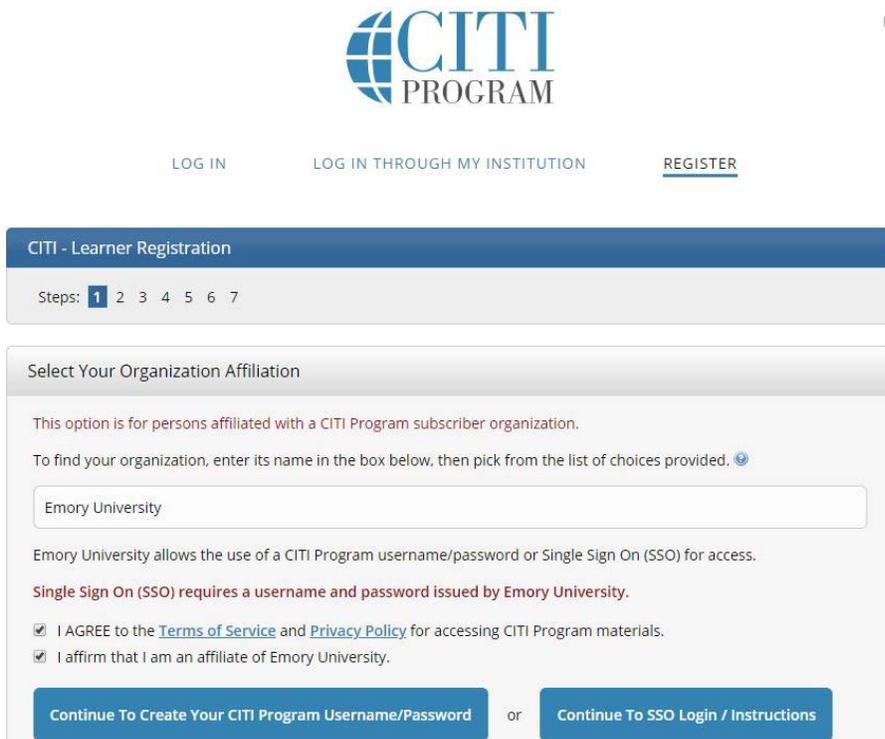


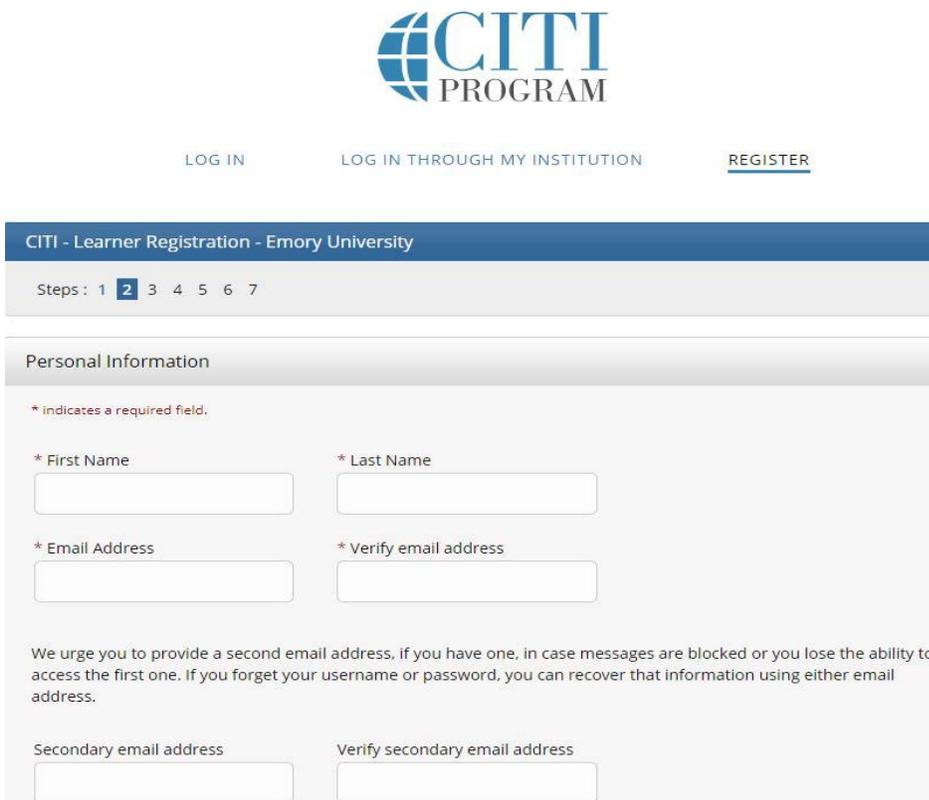2. Select Emory University under "Select Your Organization Affiliation"



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3. Check the boxed for "I agree to the terms…" and "I affirm that I am an affiliate of Emory University", which your collaborator will be as a person engaged in Emory research.



4. After that, the collaborator can follow the prompts to provide their information and complete our required training. Only fields with an asterisk are required.