STAGE 1

**GETTING STARTED WITH WIRB**

Does the sponsor use WIRB or a WIRB-family IRB for protocol review?

- Yes
  - If yes, which IRB?
    - WIRB-Family IRB

- No
  - WIRB

**NEW SUBMISSION**

1) Study team should start a new submission in Connexus with information; AND
2) Study team should create an Emory-WIRB Consent/HIPAA Template.
   (Note: WIRB can also create this for you, but the timeframe for creation will be longer.)

**AMENDMENT**

Study team should get access to the protocol; AND
A. The sponsor will “invite” the study team to have access to the protocol*; OR
B. Study team should call or use Live Chat with WIRB Client Services for access.**

Study team should create an Emory-WIRB Consent/HIPAA Template.
   (Note: WIRB can also create this for you, but the timeframe for creation will be longer.)